

SINGLE SERVICE AWARD

KEY CLUB SINGLE SERVICE REPORT COVER SHEET 2006-07

DISTRICT _____ KEY CLUB _____ Number of members in Key Club _____

NAME OF PROJECT _____ Total service hours involved _____

Name of contact person: _____ Telephone (_____) _____ E-mail: _____

Brief description of project _____

CLUB MEMBERSHIP

1. Enter the total number of actual club members as of _____(a) December 1, 2006 _____(b) February 1, 2007

2. Average the numbers entered in (a) and (b) above. Round to the nearest whole number and enter the average in the box to the right.

3. Use the number in the box to determine the club's membership category. Check the one below that applies:

35 members or less
BRONZE

36-60 members
SILVER

61-85 members
GOLD

86 members or more
PLATINUM

The Club **Single Service Award** program shall provide recognition to individual Key Clubs for their single best service project.

A. A qualifying single service project shall be defined as a club service project, planned, organized and produced by the Key Club occurring on a single day or consecutive days, or recurring on different days. In the case of a recurring project, it is the same project that must be repeated for the purpose of achieving the same service goal.

B. Entries shall use the official Single Service Report form cover sheet and shall be submitted to the district for competition according to the guidelines as set by the district. Clubs existing within a non-districted area shall submit their entries to Key Club International.

C. Clubs shall compete with other clubs of similar size within four membership categories: Bronze, being 35 members or less; Silver, being 36 to 60 members; Gold, being 61 to 85 members; and Platinum, being 86 members or more.

D. Entries shall be judged based upon an accumulated total of points allocated to the following categories:

Service Need	10 Points
Project Plan	20 Points
Project Implementation	20 Points
Final Results	25 Points
Public Awareness	15 Points
Members Participation	10 Points

E. Only activities which occurred during the district administrative year shall be included on the report. Clubs existing within a non-districted area shall report activities occurring between May 1 and the following April 30.

F. Judging of all entries within each district shall determine one first place winner, and other levels of recognition as deemed appropriate, in each membership category. Each first place report should be forwarded to Key Club International for competition with other first place winners. No changes may be made in the report by the club, district or judging committee. Reports must be received by May 5, 2007.

G. All entries from non-districted clubs shall be judged to also produce a first place winner in each category. Reports must be received by May 5, 2007.

H. An entry may be disqualified by the judges for reporting incorrect or false information or failure to submit a report according to the rules of the district's competition. Any disqualification at the district level requires the approval of the district administrator or his/her designee. An entry may be disqualified by the judges at the International level for the same reasons, and any disqualification requires the approval of the International Director.

I. Suitable recognition should be provided to clubs achieving first place and other places at district and International levels of competition. At each level of judging, the decisions of the judges are final. No changes, alterations or re-grading will take place after the results have been certified by the judges.

CERTIFICATION:

This certifies that we, the undersigned, have read this report and that the activity described in this report and preparations for this report were performed by official Key Club members. NOTE: All signatures are required. Signatures from the school representative and the Kiwanis club representative must not be by the same person.

Kiwanis President

Faculty Advisor

Principal